

Exhibit 1

INDUSTRIAL SAFETY RECORD

(To be Completed and Submitted with Consultant's Proposal)

Number of OSHA Violations within the last 5 years (must state zero if none):

___ Serious ___ Willful ___ Repeat ___ Other ___ Unclass _____ Total

Firm Name (Print)

Signature

Name and Title (Print)

Date

Exhibit 2

**CITY OF CORONA
REQUEST FOR PROPOSALS
Advertising Cover Sheet**

MAY 15, 2017

**SUBJECT: REQUEST FOR PROPOSALS (RFP) No. 17-004HC –WINDOW REPAIR
AND BOARD-UP REPAIR SERVICES**

The City of Corona Administrative Services Department, Purchasing Division (“City”) will receive sealed proposals for **Window Repair and Board-Up Repair Services** at the Purchasing Division office, 400 South Vicentia Ave., Suite 320, Corona, CA 92882 no later than **May 24, 2017 @ 10am**. Proposals received after this time will be returned unopened. Proposals shall be valid for 60 calendar days after the opening date.

Bid proposals must be submitted on the City’s Forms.

Contractors may obtain a copy of the Proposal Documents from the City’s website at www.discovercorona.com

Each proposal shall be accompanied by the non-collusion declaration, the list of proposed subcontractors and all additional documentation required by the Request for Proposal (RFP) Document.

The successful contractor will be required to furnish the City with a Payment (Labor and Materials) Bond equal to 100% of the contract price. Payment Bonds are required for all call out work exceeding \$25,000 and must be received prior to the City issuing a notice to proceed. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in Code of Civil Procedure Section 995.120, and is admitted by the State of California.

The Work is subject to the payment of not less than prevailing wages pursuant to Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations (“Prevailing Wage Laws”). The Director of the Department of Industrial Relations (“DIR”) has determined the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract which will be awarded to the successful bidder, copies of which are on file and will be made available to any interested party upon request from the City of Corona

Maintenance Services Department or online at <http://www.dir.ca.gov/dlsr>. A copy of these rates shall be posted by the successful contractor at the job site.

Pursuant to SB 854, which amended the Prevailing Wage Laws, this Contract is subject to compliance monitoring and enforcement by the DIR. Beginning March 1, 2015, with very limited exceptions no contractor or subcontractor may be listed on a bid proposal for this Contract unless registered with the DIR pursuant to Labor Code section 1725.5. Beginning April 1, 2015, no contractor or subcontractor may be awarded this Contract unless registered with the DIR pursuant to Labor Code section 1725.5. The DIR registration number for each contractor and subcontractor must be identified on the bid proposal - failure to identify this number could result in the bid being rejected as non-responsive. It is each bidder's responsibility to ensure that they have fully complied with SB 854. The City will report all necessary contracts to the DIR as required by the Prevailing Wage Laws.

The successful contractor and all subcontractor(s) under him, shall comply with all applicable Prevailing Wage Laws, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Contract, the employment of apprentices, the hours of labor, the payment of overtime, and the debarment of contractors and subcontractors. The successful contractor and all subcontractor(s) under him shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws.

Each firm submitting a bid proposal shall be a licensed contractor pursuant to the Business and Professions Code and shall be licensed in the following appropriate classification(s) of contractor's license(s), for the work proposed upon, and must maintain the license(s) throughout the duration of the Contract: **"C-17" Glazing Contractor necessary to complete the work.**

The successful contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, the successful contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. The successful contractor will be required to indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by the successful bidder, its subcontractors, or others for whom the successful contractor is responsible under its indemnity obligations.

For further information, contact Holli Clear at phone number (951) 279-3535 or email at Holli.Clear@ci.corona.ca.us.

Exhibit 3

C. Award

On the basis of evaluation criteria so stated in the Request for Proposal and all information developed in the selection process to this point, the City will select contractors whose professional qualifications and proposed services are deemed to meet the requirements of the RFP.

City staff will select contractor(s) best meeting the above-specified criteria and submit a recommendation to the City Council for consideration and selection. **It is anticipated that one to two contracts will be awarded with the highest ranking firms being selected. However, the City reserves the right to consider the overall distribution of contracts and may award agreements as it deems necessary to achieve balance, regardless of the assigned rank.**

The City anticipates making final selections and awards on or about June 22, 2017.

In addition, negotiations may or may not be conducted with consultants; therefore, the proposal submitted should contain your most favorable terms and conditions, since the selection and award may be made without discussion with any consultant.

Thank you,

Holli Clear
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Administrative Services Department
Purchasing Division
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Corona, CA 92882
951-279-3535
Holli.Clear@coronaCA.gov