



**CITY OF CORONA  
TOWING SERVICES  
REQUEST FOR PROPOSALS (RFP) 17-005HC  
ADDENDUM No. 1**

**May 15, 2017**

**Administrative Services Department - Purchasing Division  
400 S. Vicentia Ave., Ste. 320  
Corona, CA 92882**

**Contact: Holli Clear  
[Holli.Clear@coronaCA.gov](mailto:Holli.Clear@coronaCA.gov)  
Telephone: (951) 279-3535**

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Addendum No. 1 to Towing Services, RFP 17-005HC is issued to respond to “Requests for Information” as submitted by contractors via written requests, revise Section VI., page 1 on the price form , and add the Industrial Safety Record Form.

By this reference, all provisions and attachments to this Addendum No. 1 are hereby incorporated into RFP 17-005HC. Prospective contractors shall account for all provisions pursuant to this Addendum No. 1 in submitting their bid. Each contractor shall acknowledge receipt of this Addendum No. 1 in their bid in the spaces provided therein.

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**1. Questions and Answers:**

1.01 Questions:  
“Any chance the three year term can be reduced to a two year term?”

Answer:  
Yes, the Price Form has been updated to include the initial purchase order effective on July 1, 2017 through June 30, 2019 with an option two, two year renewal period on Exhibit 1.

**2. City Contract Document Modifications/Clarifications**

2.01 Page 1 on the Price Form contained in Section VI., is deleted in its entirety and replaced with the Revised Price Form, attached hereto as Exhibit 1 and incorporated herein by reference.

- 2.02 Add Exhibit 2 – Industrial Safety Record Form in its entirety to Section V. Proposal Content and Forms.
- 2.03 The advertising that was issued on May 3<sup>rd</sup>, 2017 is hereby deleted in its entirety and replace with exhibit 3.

Thank you,

Holli Clear  
City of Corona  
Administrative Services Department  
Purchasing Division  
400 S. Vicentia Ave., Suite 320  
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951-279-3535  
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**Exhibit 1**

**SECTION VI.**  
**PRICE FORM**

(To be submitted in a sealed envelope separate from proposal documents and marked  
"Price Form")

REQUEST FOR PROPOSALS:                    RFP No. 17-005HC

DESCRIPTION OF WORK:                    Vehicle Towing Services

CONSULTANT'S NAME/ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAME/TELEPHONE NO. OF  
AUTHORIZED REPRESENTATIVE \_\_\_\_\_  
\_\_\_\_\_

The Initial Purchase Order Period shall be effective on or about July 1, 2017 through June 30, 2019 plus two, two-year option renewal period. Prices shall remain effective and in force for the entire Initial Purchase Order Period.

The City retains the right to exercise option year renewals at its sole discretion. The two year option renewal period, if exercised, shall be effective July 1, 2019 through June 30, 2021 and July 1, 2021 through June 30, 2023. Actual option year pricing shall be negotiated with the successful Contractor prior to exercising of any given option year. Option years shall become effective only upon issuance by the City of a duly authorized Purchase Order. Rates may be adjusted annually effective with the City' new fiscal year. The amount of increase shall not exceed the percentage of change in the United States Bureau of Labor Statistics (BLS) Consumer Price Index "All Urban Consumers for Los Angeles-Riverside-Orange County, California, (CPI-U)" not seasonally adjusted, for the most recent twelve months for which statistics are available.

Please provide detailed Hourly Rates for each staff position and any other incidental or additional costs required in the spaces provided below to complete the Scope of Work requirements. All rates and costs shall be effective through June 30, 2019. Please provide hourly rates for straight time, Overtime, Holidays and Emergency time, to complete each task, shall include the costs of all administration and overhead, project site visits, pre-production costs, telephone usage, mailings, mileage and other administrative costs. NOTE: Price proposals submitted on forms other than those provided herein may cause rejection of the proposal as non-responsive.

**Exhibit 2**

**INDUSTRIAL SAFETY RECORD**

**(To be Completed and Submitted with Consultant's Proposal)**

Number of OSHA Violations within the last 5 years (must state zero if none):

\_\_\_ Serious \_\_\_ Willful \_\_\_ Repeat \_\_\_ Other \_\_\_ Unclass \_\_\_\_ Total

\_\_\_\_\_  
Firm Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (Print)

\_\_\_\_\_  
Date

### Exhibit 3

**SUBJECT: REQUEST FOR PROPOSALS (RFP) No. 17-005HC – TOWING SERVICES**

The City of Corona Administrative Services Department, Purchasing Division (“City”) will receive sealed proposals for **Vehicle Towing Services** at the Purchasing Division office, 400 South Vicentia Ave., Suite 320, Corona, CA 92882 no later than **May 23, 2017 at 10:00 am**. Proposals received after this time will be returned unopened. Proposals shall be valid for 60 calendar days after the opening date.

Bid proposals must be submitted on the City’s Forms.

Contractors may obtain a copy of the Proposal Documents from the City’s website at [www.discovercorona.com](http://www.discovercorona.com)

Each proposal shall be accompanied by the non-collusion declaration, the list of proposed subcontractors and all additional documentation required by the Request for Proposal (RFP) Document.

The successful contractor will be required to furnish the City with a Payment (Labor and Materials) Bond equal to 100% of the contract price. Payment Bonds are required for all call out work exceeding \$25,000 and must be received prior to the City issuing a notice to proceed. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in Code of Civil Procedure Section 995.120, and is admitted by the State of California.

The Work is subject to the payment of not less than prevailing wages pursuant to Chapter 1 (beginning at Section 1720 et seq.) of Part 7 of Division 2 of the California Labor Code, as well as Title 8, Section 16000 et seq. of the California Code of Regulations (“Prevailing Wage Laws”). The Director of the Department of Industrial Relations (“DIR”) has determined the general prevailing rate of per diem wages in the locality in which this work is to be performed for each craft or type of worker needed to execute the Contract which will be awarded to the successful bidder, copies of which are on file and will be made available to any interested party upon request from the City of Corona Maintenance Services Department or online at <http://www.dir.ca.gov/dlsr>. A copy of these rates shall be posted by the successful contractor at the job site.

Pursuant to SB 854, which amended the Prevailing Wage Laws, this Contract is subject to compliance monitoring and enforcement by the DIR. Beginning March 1, 2015, with very limited exceptions no contractor or subcontractor may be listed on a bid proposal for this Contract unless registered with the DIR pursuant to Labor Code section 1725.5. Beginning April 1, 2015, no contractor or subcontractor may be awarded this Contract unless registered

with the DIR pursuant to Labor Code section 1725.5. The DIR registration number for each contractor and subcontractor must be identified on the bid proposal - failure to identify this number could result in the bid being rejected as non-responsive. It is each bidder's responsibility to ensure that they have fully complied with SB 854. The City will report all necessary contracts to the DIR as required by the Prevailing Wage Laws.

The successful contractor and all subcontractor(s) under him, shall comply with all applicable Prevailing Wage Laws, which include, but are not limited to the payment of not less than the required prevailing rates to all workers employed by them in the execution of the Contract, the employment of apprentices, the hours of labor, the payment of overtime, and the debarment of contractors and subcontractors. The successful contractor and all subcontractor(s) under him shall also be responsible for any and all violations and fines imposed on them pursuant to the Prevailing Wage Laws.

Each firm submitting a bid proposal shall be a licensed contractor pursuant to the Business and Professions Code and shall be licensed in the following appropriate classification(s) of contractor's license(s), for the work proposed upon, and must maintain the license(s) throughout the duration of the Contract.

The successful contractor must fully comply with all applicable laws, rules and regulations in furnishing or using equipment and/or providing services, including, but not limited to, emissions limits and permitting requirements imposed by the South Coast Air Quality Management District (SCAQMD) and/or California Air Resources Board (CARB). Although the SCAQMD and CARB limits and requirements are more broad, the successful contractor shall specifically be aware of their application to "portable equipment", which definition is considered by SCAQMD and CARB to include any item of equipment with a fuel-powered engine. The successful contractor will be required to indemnify City against any fines or penalties imposed by SCAQMD, CARB, or any other governmental or regulatory agency for violations of applicable laws, rules and/or regulations by the successful bidder, its subcontractors, or others for whom the successful contractor is responsible under its indemnity obligations.

For further information, contact Holli Clear at phone number (951) 279-3535 or email at [Holli.Clear@ci.corona.ca.us](mailto:Holli.Clear@ci.corona.ca.us).