



**CITY OF CORONA  
ADMINISTRATIVE SERVICES DEPARTMENT  
PURCHASING DIVISION**

---

May 11, 2017

**SUBJECT: Request for Proposals (RFP) No. 17-040CA**

**ADDENDUM No. 1  
Geotechnical Observation and Testing Services for the  
Home Gardens County Water District Well Collection Project**

This Addendum No. 1 to the subject Request for Proposals provides responses to questions received and adds project drawings and geotechnical investigation reports. The proposal due date and time remains unchanged.

All provisions of and attachments to this Addendum No. 1 are hereby incorporated by reference into the subject RFP and supersedes any information provided in the RFP documents. Consultants shall account for all provisions pursuant to this Addendum No. 1 in submitting their proposals. Each consultant shall acknowledge receipt of this Addendum in their proposal.

**1. Questions and Answers:**

1.01 Question: “Can you provide the geotechnical design report for this project?”

Answer: Geotechnical Investigation Report prepared by Converse Consultants and Project Memorandum prepared by NMG Geotechnical are provided as Appendix B.

1.02 Question: “In Section II.C.3 it is stated that responses from the City will be communicated via email to all known recipients of the RFP. Does this mean that only known recipients can submit proposal or any qualified consultants that have obtained the RFP can do so?”

Answer: Any qualified consultant can submit a proposal.

1.03 Question: “Per Section IV.B.1, the scope of works for consultant consist of geotechnical observation and testing, however, per Section IV.C, one of the deliverables is concrete sample test results. Is the concrete sampling and pick-up included in the consultant’s scope of works? If so, how much is the estimated amount for this?”

Answer: Concrete sampling is not required.

- 1.04 Question: “In Section V.A.4.b, please clarify the maximum pages of resumes. Also, please clarify the requirement of a minimum of 3 references for resumes. Is this the same as what requested in Section V.A.3.e? If so, providing of this information as requested in earlier section is sufficient or should be provided in both sections?”
- Answer: Section V.A.3.e refers to the Projects cited in Consultant’s proposal. For Section V.A.4.b, furnish brief resumes, not more than two (2) pages and provide a minimum of three (3) references.
- 1.05 Question: “It is understood that the CONSULTANT will be required to comply with the terms of the SAWPA grant agreement? Will the CONSULTANT be expected to manage the grant agreement?”
- Answer: No, grant management is not included in the scope of work.
- 1.06 Question: “Could the City provide us with project Plans and Specifications mentioned on page 9 of the RFP. We followed the link to the City’s website and they were not available.”
- Answer: The Project Drawings and Traffic Control Plans have been posted to this RFP listing on the City’s Bid Opportunities webpage. The drawings may be accessed from the following link:  
<http://www.ci.corona.ca.us/City-Departments/Finance/Current-Bid-Opportunities.aspx>
- 1.07 Question: “Please clarify what the city requires under item 4.B. B. FURNISH BRIEF RESUMES, NOT MORE THAN TWO (1) PAGE, AND A MINIMUM OF THREE (3) REFERENCES.
- a. What does the city mean by “two (1) page”? Does the city want two resumes, one page each?
- b. What does the city mean by “3 references”? Are “references” defined as project experience that makes up the resume? Or professional contact references? Or both? – 3 project experiences with professional reference contacts for each resume provided.”
- Answer: a. Furnish brief resumes, not more than two (2) pages  
b. Provide three (3) references for each resume for Consultant’s proposed staff members.
- 1.08 Question: “Please clarify what the city requires under item 4. G. IDENTIFY KEY FIELD PERSONNEL WHO ARE ANTICIPATED TO BE ON THE PROJECT STAFF AND PROVIDE BRIEF RESUMES, NOT MORE THAN ONE (1) PAGE.

- a. Please clarify if all the Key Field Personnel resumes should be limited to one page each? Or should all the brief Key Field Personnel resumes fit onto one single page.”

Answer: Two (2) pages per resume.

- 1.09 Question: “Section IV.B.1 provides detailed quantities for our scope of work. Is our scope of work limited to these line items and quantities or can we include other services likely to be requested such as observation and sampling of concrete, gradation tests, Hveem density tests, Sand Equivalent tests, and R-Value tests?”

Answer: The Consultant’s scope of work is limited to the line items and quantities in the RFP.

- 1.10 Question: “Concrete sample test results are listed on the deliverables, but not in the scope of work. Will the City to specify the quantities of concrete sample tests and field technician hours?”

Answer: Concrete sampling is not required.

- 1.11 Question: “If significant addenda are issued on May 12<sup>th</sup>, will the proposal due date be extended to allow time for revisions to our proposal?”

Answer: No, the proposal due date will not be extended.

2. **RFP Documents Revision:**

- 2.01 Section IV. Scope of Work, subsection C.1.b, Deliverables is hereby deleted in its entirety.

3. **Geotechnical Report** – Add Appendix B consisting of:

- Geotechnical Investigation Report, prepared by Converse Consultants dated September 15, 2014
- Project Memorandum, prepared by NMG Geotechnical dated January 23, 2017

Carol Appelt  
City of Corona  
Administrative Services Department  
400 S. Vicentia Ave., Suite 320  
Corona, CA 92882  
951-279-3620