

**Project and Personnel Experience
Requirements for Qualification**

Part VI

Water Reclamation Facilities

Candidate Name: _____ Date: _____

Email: _____

This form must be completed and submitted along with Parts I, II, III, and IV of the Prequalification Package in addition to the company resume and resumes of any staff identified in this questionnaire if you wish to be considered for prequalification for the following project category:

Water Reclamation Facilities

NOTE: Individual Projects may be named in multiple questions as long as the project or experience is applicable to the question asked.

- 1) **Have you – as a company or among your principal staff – constructed any combination of at least two mechanical or process related projects at water reclamation facilities during the past five years meeting the minimum qualifications requirements described for Water Reclamation Facilities in Part III?**

YES _____ NO _____

If “no”, your firm is not qualified to bid on this project category. Proceed no further with questionnaire.

If “yes”, provide project specific experience below:

Project #1

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Engineer: _____

Engineer Contact (name, e-mail and current phone number):

Construction Manager: _____

Construction Manager Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Contract Value (including change orders): _____

Scope of Work Performed (size/capacity/material): _____

List aspects of the project that were self-performed (earthwork, mechanical installation, building construction, etc.):

List aspects of the project that were subcontracted (provide name of subcontractor):

Did the Project include raw sewage bypass? _____

Month/Year Completed: _____

Time Extensions Granted (number of days): _____

Project #2

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Engineer: _____

Engineer Contact (name, e-mail and current phone number):

Construction Manager: _____

Construction Manager Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Contract Value (including change orders): _____

Scope of Work Performed (size/capacity/material): _____

List aspects of the project that were self-performed (earthwork, mechanical installation, building construction, etc.):

List aspects of the project that were subcontracted (provide name of subcontractor):

Did the Project include raw sewage bypass? _____

Month/Year Completed: _____

Time Extensions Granted (number of days): _____

Project #3

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Engineer: _____

Engineer Contact (name, e-mail and current phone number):

Construction Manager: _____

Construction Manager Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Contract Value (including change orders): _____

Scope of Work Performed (size/capacity/material): _____

List aspects of the project that were self-performed (earthwork, mechanical installation, building construction, etc.):

List aspects of the project that were subcontracted (provide name of subcontractor):

Did the Project include raw sewage bypass? _____

Month/Year Completed: _____

Time Extensions Granted (number of days): _____

Project #4

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Engineer: _____

Engineer Contact (name, e-mail and current phone number):

Construction Manager: _____

Construction Manager Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Contract Value (including change orders): _____

Scope of Work Performed (size/capacity/material): _____

List aspects of the project that were self-performed (earthwork, mechanical installation, building construction, etc.):

List aspects of the project that were subcontracted (provide name of subcontractor):

Did the Project include raw sewage bypass? _____

Month/Year Completed: _____

Time Extensions Granted (number of days): _____

If relying on principal staff experience, list names and individual years of experience.

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

2) Do you – as a company or among your principal staff – have five years’ of construction experience in installing process equipment for Water Reclamation Facilities?

YES _____ NO _____

Provide project specific experience below:

Project #1

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor’s Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #2

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #3

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #4

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

If relying on principal staff experience, list names and individual years of experience.

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

3) Do you – as a company or among your principal staff – have five years’ experience in performing or managing any of the following? (Please mark all that apply)

- _____ Process/Industrial Electrical
- _____ Instrumentation and Control Systems
- _____ Odor Control
- _____ Process/Industrial HVAC
- _____ Corrosion Control

Provide project specific experience below:

Project #1

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor’s Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #2

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #3

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #4

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

If relying on principal staff experience, list names and individual years of experience.

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

4) Do you – as a company or among your principal staff – have five years’ experience in Startup and Testing of Water Reclamation unit processes?

YES _____ NO _____

Provide project specific experience below:

Project #1

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor’s Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #2

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #3

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

Project #4

Project Name: _____

Type of Project: _____

Location: _____

Owner: _____

Owner Contact (name, e-mail and current phone number):

Contractor's Managing Employee (name, e-mail and current phone number):

Scope of Work Performed:

List aspects of the project that were self-performed:

List aspects of the project that were subcontracted:

Month/Year Completed: _____

If relying on principal staff experience, list names and individual years of experience.

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

Name/position/years of experience: _____

5) Does your company have field engineers and superintendents with a minimum of five years' experience in the last ten years in Water Reclamation Facility construction, operation and/or maintenance?

YES _____ NO _____

Name/years of experience: _____

Name/years of experience: _____

Name/years of experience: _____

Please provide resumes of the field engineers and superintendents identified above to demonstrate required qualifying experience, including;

- Project name and location
- Scope of work performed
- Original contract start date and final completion date (month/year)

PLEASE PROVIDE COMPANY AND PRINCIPAL STAFF RESUMES WITH PROJECT HISTORY, IDENTIFIED ABOVE, TO DEMONSTRATE REQUIRED EXPERIENCE.

The City may consider relevant experience of a Candidate's Principal Staff (owners, partners, principal officers, senior project managers) responsible for making significant administrative and business decisions on behalf of the Candidate's firm. The City will credit any relevant experience of such Principal Staff toward the qualification requirement only if:

- the Candidate demonstrates, to the satisfaction of the City, that the individual's prior experience with another firm/entity is predictive of the Candidate's performance under this project category based on the individual's present management/supervisory role with the Candidate's firm and the individual's anticipated involvement in the management/supervision of the work under this project category; and
- the individual has been employed by or associated with (i.e., as an owner, partner or officer) the Candidate's firm for a period of at least 2 years prior to the date listed on the Candidate firm's pre-qualification application.

For City Use

Water Reclamation Facilities

For pre-qualification for this project category, Candidates will be scored based upon the number of similar projects completed, and the degree of similarity between past projects and planned future projects. The scoring for similar projects and experience is set forth below

- 1. Has Candidate or Candidate's Principal Staff constructed any combination of at least two mechanical or process related projects at Water Reclamation Facilities during the past five years meeting the minimum qualifications requirements described for Water Reclamation Facilities in Part III? (20 points)**

4 projects = 20 points
3 projects = 15 points
2 min. projects = 10 points

- 2. Does Candidate or Candidate's Principal Staff have five years' of construction experience in installing process equipment for Water Reclamation Facilities? (20 points)**

4 projects = 20 points
3 projects = 15 points
2 projects = 10 points

- 3. Does Candidate or Candidate's Principal Staff have five years' of construction experience in performing or managing any of the following: Process/Industrial Electrical, Instrumentation and Control Systems, Odor Control, Process/Industrial HVAC, or Corrosion Control? (20 points)**

4 projects = 20 points
3 projects = 15 points
2 projects = 10 points

- 4. Does Candidate or Candidate's Principal Staff have five years' experience in Startup and Testing of Water Reclamation unit processes? (20 points)**

4 projects = 20 points
3 projects = 15 points
2 projects = 10 points

- 5. Does Candidate employ field engineers and superintendents with a minimum of five years' experience within the last 10 years in Water Reclamation Facility construction, operation and/or maintenance? (20 points)**

3 engineers/superintendents w/10years = 20 points
2 engineers/superintendents w/10years = 15 points
1 engineer/superintendent w/10years = 10 points

Passing Score: 70 points out of 100 points