



**CITY OF CORONA  
ADMINISTRATIVE SERVICES DEPARTMENT  
PURCHASING DIVISION**

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April 28, 2017

**SUBJECT: Request for Proposals (RFP) No. 17-051CA**

**ADDENDUM No. 2  
ON-CALL ENGINEERING AND PROFESSIONAL CONSULTING SERVICES**

This Addendum No. 2 to the subject Request for Proposals provides answers to questions received. The proposal due date and time remains unchanged.

All provisions of and attachments to this Addendum No. 2 are hereby incorporated by reference into the subject RFP. Participants shall account for all provisions pursuant to this Addendum No. 2 in submitting their proposals. Each participant shall acknowledge receipt of this Addendum in their Proposal in the spaces provided therein.

**1. Questions and Answers:**

1.01 Question: “Part 1: Since many municipalities realize the importance of keeping their City in compliance with CalPERS when implementing staff augmentation programs; particularly with retirees, they often include supplemental provisions within their RFP or contract. Is the City considering incorporating such supplemental provisions within its RFP?”

Part 2: Should the City decide to incorporate CalPERS compliance criteria to this RFP, how will it be evaluated and what evaluation percentage will be allocated for consultant respondents that present compliance methodologies?”

Answers: Part 1 – No

Part 2 – Not applicable

1.02 Question: “Use of on-site Project Managers – Is the City’s expectation that the on-site project manager(s) working hours to be full time or part time?”

Answer: It will vary depending upon the needs of the City.

1.03 Question: “Use of on-site Project Managers – what is the expected duration the City would utilize each on-site project manager?”

Answer: It will vary depending upon the needs of the City.

- 1.04 Question: “Use of on-site Project Managers – How important is it that the Project Managers be available for durations of longer than 6 months?”
- Answer: It will vary depending upon the needs of the City.
- 1.05 Question: “Use of on-site Project Managers – Does the City have any specific policies or concerns regarding the use of retired public sector employees as project managers?”
- Answer: The City does not have any preference or policy regarding retired public sector employees.
- 1.06 Question: “Should proposals include qualifications for soils testing, materials testing and survey services – or will the selected consultants’ role be limited to coordinating the soils testing, materials testing and survey services provided by others?”
- Answer: No, this RFP is only for the coordination of such services. Survey, geotechnical and testing firms are not being solicited under this RFP.
- 1.07 Question: “Do inspector qualifications require engineering licensure?”
- Answer: No, most inspection requirements under this RFP will not require an engineering license. However, there may be occasions when the City may ask if a firm has licensed engineers available to inspect specific types of work.
- 1.08 Question: “RFP Section V, “Proposal Format and Content,” Section B, “Licensing and Certification Requirements” asks for proof of licensure. Are license numbers and names of issuing organization/agency considered sufficient proof or should copies of the actual licenses be submitted.”
- Answer: Just the license number and name of issuing organization/agency is necessary. However, the proposal may include copies of the actual license.

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