CONFIDENTIAL
PERSONNEL RECORD

VOLUNTEER APPLICANT
LIVESCAN & BACKGROUND CHECK WAIVER & RELEASE FORM

In connection with the volunteer application process, the undersigned applicant ("Applicant") understands and acknowledges that the City of Corona and/or its authorized officials, officers, employee and agents ("City") will conduct certain investigative background inquiries regarding Applicant. Such inquiries may include previous employer verifications, education verifications, consumer credit reports, a Livescan criminal history inquiry, motor vehicle reports, Social Security trace reports, and inquiries into other information and reports. Such information or reports may include reasons for Applicant's termination from previous employers, as well as information from various federal, state and local agencies and insurance companies concerning Applicant's past driving, credit, criminal, civil and other activities. **I hereby grant the City, without reservation, permission to conduct such investigative background inquiries and to obtain and retain any information resulting therefrom.**

The Livescan of Applicant will involve obtaining criminal background information from databases of the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI). The DOJ is required by law to record summary arrest, detention, disposition and personal identification information when submitted by a law enforcement agency or court of the state. The City understands that the record retention policy of the DOJ is to maintain criminal history information until the subject reaches 100 years of age. **DOJ and FBI Livescan results will be reviewed and final approval or denial of an Application will be made by the City; the City's decision is final and not open to appeal.**

While the City will also receive subsequent arrest notifications for applicants who are engaged by the City, the City is not entitled to receive such notifications for applicants who are not engaged by the City or who cease to volunteer for the City. The City will submit appropriate notification when volunteer service is concluded. Should a former volunteer wish to return to active status with the City, a new application packet and Livescan will be required. If Applicant would like more information or feel there are discrepancies in any report provided to the City, you must request a record review from the DOJ and obtain a copy of your personal history. The City cannot disclose this information to you. In addition, while the City receives background information in accordance with applicable law, the City understands that the copy the DOJ provides directly to you will contain ***all*** the information related to your criminal history. Please refer to the DOJ website (oag.ca.gov/fingerprints) and/or the FBI website (fbi.gov/about-us/cjis/identity-history-summary-checks) for more information.

If a credit report is necessary, Applicant understands that the California Civil Code entitles Applicant to receive a copy of the report mailed to Applicant free of charge. Accordingly, Applicant chooses to:

☐ REQUEST a copy of my credit report
☐ WAIVE my right to receive a copy of my credit report

Applicant, on behalf of Applicant and his/her estate, relatives, heirs, executors, administrators, successors and assigns, does fully release and discharge the City and its officials, officers, employees, agents, successors and assigns from all actions, causes of action, claims, judgments, obligations, damages, and liabilities of whatsoever kind and character, including, but not limited to, any actions, causes of action, claims,

judgments, obligations, damages, or liabilities relating in any way to: (1) his/her application with the City; (2) the background investigation described herein; (3) any information obtained or retained by the City; (4) the City's failure or refusal to make available to Applicant or anyone else any or all information obtained through the background investigation; and (5) the City's failure or refusal to disclose the identity of any person or organization which may have supplied information in the course of the City's background investigation.

EXCEPT AS EXPRESSLY STATED ABOVE OR REQUIRED BY APPLICABLE LAW, APPLICANT UNDERSTANDS, ACKNOWLEDGES AND AGREES THAT, BY EXECUTING THIS WAIVER & RELEASE FORM, APPLICANT IS WAIVING ANY RIGHT OR OPPORTUNITY TO READ OR REVIEW ANY BACKGROUND INVESTIGATION INFORMATION OBTAINED OR PREPARED BY THE CITY.

APPLICANT FURTHER STATES THAT APPLICANT HAS CAREFULLY READ AND UNDERSTANDS THIS FORM; HAS HAD THE OPPORTUNITY TO HAVE IT FULLY EXPLAINED BY AN ATTORNEY OF APPLICANT'S CHOICE; THAT ONCE EFFECTIVE, THIS FORM IS FINAL AND BINDING; THAT BY EXECUTING THIS FORM APPLICANT IS WAIVING VALUABLE RIGHTS; THAT THE ONLY PROMISES MADE TO APPLICANT TO SIGN THIS FORM ARE THOSE STATED ABOVE; AND THAT APPLICANT IS SIGNING THIS FORM VOLUNTARILY.

APPLICANT FURTHER REPRESENTS THAT HE/SHE IS EITHER AGE EIGHTEEN (18) OR OLDER, OR HAS HAD A PARENT OR LEGAL GUARDIAN EXECUTE THIS FORM ALONG WITH APPLICANT AND ACCEPT FULL RESPONSIBILITY FOR ALL TERMS AND CONDITIONS OF THIS FORM.

APPLICANT SIGNATURE

_____ _____
Signature Date

_____
Printed Name

PARENT/LEGAL GUARDIAN SIGNATURE

_____ _____
Signature Date

_____
Printed Name

CORONA POLICE DEPARTMENT
POLICE EXPLORER APPLICATION

(Please print in black ink or type)

Last Name: First Name: Middle Name:

Other names (including nicknames) you have used or been known by:

You must provide the following:

Home address: City: Zip Code:

Home Number: ( ) Cell Number: ( ) E-Mail:

For the purpose of identification, provide the following:

Date of Birth: Social Security Number: Driver License Number/State & Expiration Date:

Height: Weight: Hair Color: Eye Color:

School History:

Name of school presently attending: Grade: Current Grade Point Average:

Other schools attended in the past two years:

Employment History – Present or past (Write N/A if none):

Business Name: Business Address: Business Telephone Number: ( )

Business Name: Business Address: Business Telephone Number: ( )

Personal History:

Have you ever been contacted by, arrested, detained or fingerprinted by Police Authority? If yes, explain by providing the date of the incident, charges and police agency. (Use additional paper if necessary)

Yes [ ] No [ ]

_____
_____
_____
_____
_____
_____

Have you ever been suspended or expelled from any high school or junior high school? If yes, explain by providing the name of the school, date of the incident and circumstances. (Use additional paper if necessary)

Yes [ ] No [ ]

_____
_____
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_____
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_____
_____
_____

Relatives:

Name of your:	Address where the person can be contacted:	Telephone number:
Father:		Home: Work:
Mother:		Home: Work:
Step-Father:		Home: Work:
Step-Mother:		Home: Work:

I certify that all the information on this form is true and complete, and I understand that any false statement or omission is cause for immediate disqualification or dismissal.

_____ _____
Signature of Applicant Date

_____ _____
Signature of Parent or Guardian **(if applicant is under 18 years of age) Date

****REMEMBER TO ATTACH A COPY OF YOUR MOST RECENT REPORT CARD****