

Parks and Community Services



The Parks and Community Services Department is dedicated to enhancing the quality of life of Corona residents by providing recreational and leisure time opportunities. The department is also responsible for the planning, development, and maintenance of City parks, landscape maintenance districts, and other public properties owned by the City of Corona. In addition, the department is responsible for the management of the City's Urban Forestry Program, as well as the operation and management of the Corona Municipal Airport.

“Building Community through Shared Experiences”

Summary of Services

Administration

The Administration Program is responsible for developing and administering the policies of the Parks and Community Services Department; supervising the Park Maintenance, Recreation, Park Planning, Urban Forestry, General Contract Management, Landscape Contract Management, Senior and Community Services, and Airport programs and personnel; providing leadership and direction for the department's programs and personnel; strategic planning and administration of the department's Capital Improvement Program and Five-Year Financial Plan; and ensuring that the department provides quality services and programs to the community in a professional manner.

Park Planning and Development

The Park Planning and Development Program is responsible for developing the department's Five-Year Capital Improvement Program, managing the design and construction elements of open space and trail space development, all department park and Community Development Block Grant development projects, and reviewing all City development projects.

Park Maintenance

The Park Maintenance program provides maintenance for all developed and undeveloped park land. This includes the maintenance and operation of recreation and community buildings play equipment, three aquatic facilities, and a gymnasium.

Urban Forestry

The Urban Forestry Program is responsible for the management of City trees. The Program provides response to storms and emergencies related to City trees, as well as ongoing maintenance for safety, tree health, and aesthetics. In addition, the Urban Forestry Program maintains the City's status as "Tree City USA" and administers the annual tree maintenance contract for City trees.

General Contract Management Program

The General Contract Management Program manages the contracted landscape maintenance of developed park areas, open space, landscaped medians, parkways, slopes, and fire stations. The program is responsible for the landscape construction inspection of all Capital Improvement Projects, parks, Landscape Maintenance District 84-2, Community Facility Districts, or CFD, including CFD 97-1, CFD 2001-1, CFD 2002-2 and 2002-3 projects.

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Landscape Contract Management Program

The Landscape Contract Management Program administers the contracted landscape maintenance of CFD 97-1, CFD 2001-1, CFD 2002-2, CFD 2002-3, and CFD 2011-1 and Landscape Maintenance Districts.

Community Services

The Community Services Program provides a variety of programs, services, and activities providing recreational opportunities for Corona residents. These programs and services include: citywide special events, recreational classes, facility monitoring program, facility rentals for meeting rooms, picnic shelter reservations, youth and adult sports programming, after-school recreation, summer camps, Sheridan Park program, senior programs and service, summer aquatics, and youth special events.

Airport Administration

The Corona Municipal Airport Administration is responsible for overseeing all airport operations and to assure compliance with federal, state, and local laws, ordinances, regulations, and all lease agreements. The Airport Administration is also responsible for providing a safe and fully operational facility for the general aviation community and the City of Corona. The Airport Administration must receive and take action on all inquiries and recommendations and collect user fees. Finally, the Airport Administration oversees the maintenance of the runway, taxiways, ramps, street, grounds, lighting, equipment, and runway protection zone located within the airport's boundaries.

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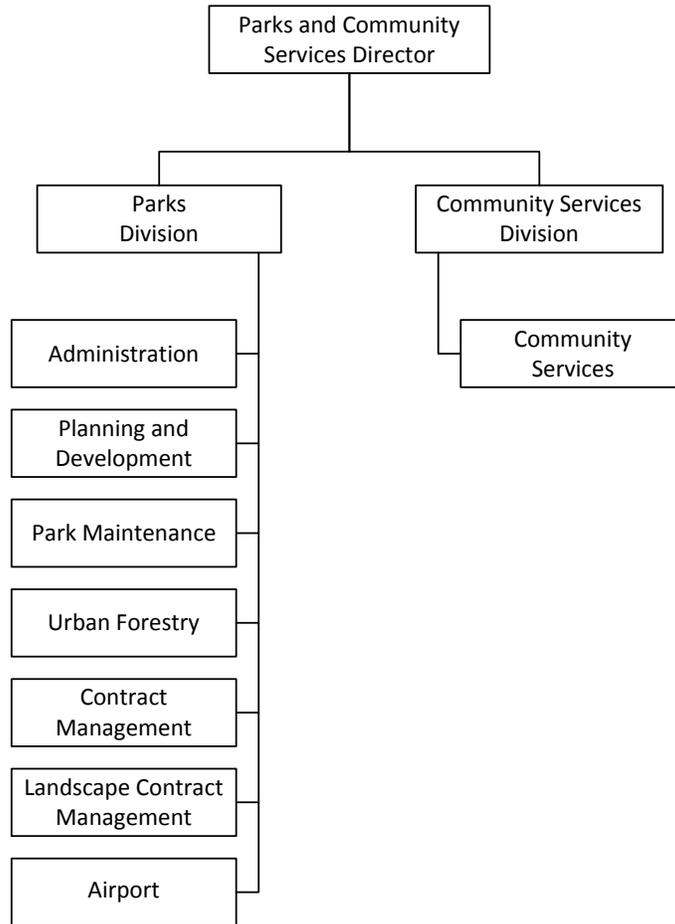
Department Accomplishments for Fiscal Year 2012-13

- Constructed and dedicated the new Veterans Memorial at City Hall on November 11, 2012.
- Provided recreation and swim activities to 450 school-aged children with the opening of Auburndale Day Camp in the summer of 2012.
- Received the Award of the “Green Trees for the Golden State” grant funded by Cal Fire to plant 200 trees in several parks throughout the City.
- Completed interior and exterior improvements to Victoria Park Community Building.
- Received the award of “Tree City USA” recognition for the 24th consecutive year.
- Completed turf removal projects along Master Drive and Foothill Parkway.
- Celebrated the Fourth of July with over 30,000 in attendance.
- Received the award of the California Parks and Recreational Society’s 2013 Marketing and Communications Award of Excellence for the July 4th Celebration marketing campaign.

Department Goals for Fiscal Year 2013-14

- Host the 100-Year Anniversary of the Corona Road Race in September 2013.
- Complete inventory of street trees in the Urban Forestry program by June 2014.
- Complete construction documents for the Corona-Norco alignment of the Santa Ana River Trail by June 2014.
- Offer a new after school Kids Club Program at Orange Elementary School by June 2014.
- Complete turf removal project on River Road medians by June 2014.
- Install a new playground at Mountain Gate Park by June 2014.
- Complete concept plan and construction documents for redesign of Lincoln Park by June 2014.
- Establish a park asset database and mapping system for parks and recreation facilities by June 2014.

Department Organizational Chart by Function Parks and Community Services



Financial Summary Operational

PARKS & COMMUNITY SERVICES

<u>Account/Description</u>	<u>Actual Expenditures FY 2010-11</u>	<u>Actual Expenditures FY 2011-12</u>	<u>Adopted Budget FY 2012-13</u>	<u>Cumulative Budget FY 2012-13</u>	<u>Estimated Expenditures FY 2012-13</u>	<u>Adopted Budget FY 2013-14</u>
<u>BUDGET SUMMARY</u>						
1000 Salaries - Benefits	\$ 4,496,790	\$ 4,368,181	\$ 4,222,258	\$ 4,224,513	\$ 4,255,205	\$ 4,136,343
2000 Services - Supplies	7,507,080	7,753,454	7,607,725	7,697,197	7,635,965	6,293,407
5000 Capital Outlay	6,404	-	-	-	-	-
Total Department	<u>\$ 12,010,274</u>	<u>\$ 12,121,635</u>	<u>\$ 11,829,983</u>	<u>\$ 11,921,710</u>	<u>\$ 11,891,170</u>	<u>\$ 10,429,750</u>

PROGRAMS

4811 Administration	\$ 432,468	\$ 509,219	\$ 504,157	\$ 530,036	\$ 512,343	\$ 404,483
4812 Park Planning/ Development	252,461	267,663	309,367	296,790	308,125	289,430
4821 Park Maintenance	3,429,241	3,798,658	3,519,194	3,588,822	3,406,679	2,277,635
4822 Urban Forestry	287,057	327,473	263,090	263,307	336,141	347,620
4823 General Contract Mgmt	381,459	396,059	262,065	262,065	251,936	219,024
4824 Landscape Contract Mgmt	4,919,277	4,507,440	4,890,456	4,890,456	4,725,486	4,999,059
4831 Community Services	1,139,470	1,140,878	1,033,712	1,041,542	1,199,927	1,595,100
4832 Community Services	16,736	195	-	-	-	-
4836 Youth and Family Services	862,524	906,121	760,716	761,466	863,567	-
4841 Airport Administration	289,581	267,929	287,226	287,226	286,966	297,399
Total Programs	<u>\$ 12,010,274</u>	<u>\$ 12,121,635</u>	<u>\$ 11,829,983</u>	<u>\$ 11,921,710</u>	<u>\$ 11,891,170</u>	<u>\$ 10,429,750</u>

FUNDING SOURCES

110 General Fund	\$ 6,801,416	\$ 7,346,266	\$ 6,652,301	\$ 6,744,028	\$ 6,878,718	\$ 5,133,292
247 CFD 2002-2 LMD Fund	63,202	67,458	72,160	72,160	74,406	106,699
248 CFD 97-1 Landscape Fund	309,738	301,170	351,357	351,357	351,990	340,240
249 CFD 2001-1 Landscape Fd	1,065,714	993,986	1,029,009	1,029,009	971,762	1,054,669
251 CFD/LMD 2002-3 Landscape Fund	32,187	33,033	37,208	37,208	36,286	58,287
253 CFD/LMD 2011-1	-	-	-	-	-	19,202
275 Airport Fund	289,581	267,929	287,226	287,226	286,966	297,399
448 LMD 84-2 Landscape Fund	3,448,436	3,111,793	3,400,722	3,400,722	3,291,042	3,419,962
Total Funding	<u>\$ 12,010,274</u>	<u>\$ 12,121,635</u>	<u>\$ 11,829,983</u>	<u>\$ 11,921,710</u>	<u>\$ 11,891,170</u>	<u>\$ 10,429,750</u>