



**BLOCK PARTY PERMIT
PUBLIC WORKS DEPARTMENT**

DATE: _____

TO: Street Division

FROM: Public Works Department

SUBJECT: Block Party Street Closure

Location:

Date and Time; Start _____ End _____

Upon approval, barricades will be set under the direction of:

City Staff

C-31 License Contractor

Contractor's Name, Address & Phone No.: _____

Contractor's License No.: _____

Barricades to be set according to the time listed above.

RESPONSIBLE PERSON IN CHARGE: _____

ADDRESS: _____

TELEPHONE NO.: _____

All adjoining residents have signified their consent to this closure by signing the attached petition.

By: _____
Counter Technician Date Responsible Person Date

Attachment: Map
c: Police Department
Fire Department

BLOCK PARTY PERMIT

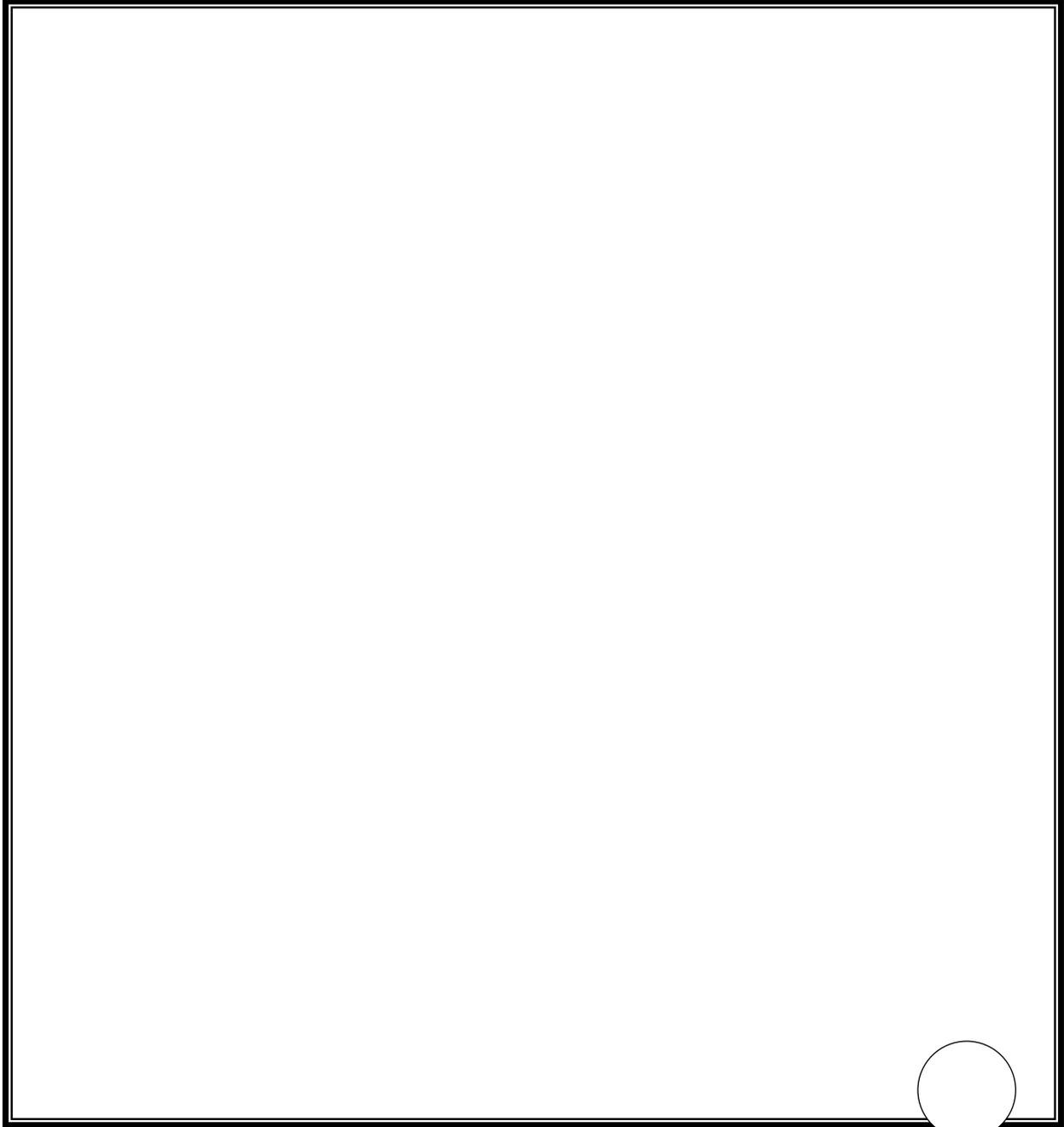
INFORMATION AND INSTRUCTIONS

- 1. Describe location of street to be closed for block party.
Example: W. Francis Street between Teta Drive and Buena Vista Avenue.**
 - 2. Specify date and time (beginning to end) of proposed closure.**
 - 3. Specify name, address and phone number of area resident designated as “Responsible Party”.**
 - 4. Include attached petition signed by all affected property owners or residents and show respective addresses.**
 - 5. Permit fee = \$60.00, payable at time of submittal of application/petition.**
 - 6. Applicant is required provide insurance. Applicant may obtain insurance through their own company or through the insurer for the City of Corona. Contact Risk Management at (951) 279-3614 for fees and requirements.**
 - 7. Applicant has the option to hire any C-31 licensed contractor to set necessary traffic control. If City will provide barricades, a \$500.00 deposit is required to set and pick up barricades. The funds will be placed in a draw account where City staff will apply their time and all remaining funds will be refunded to the applicant approximately two months after the work is complete.**
 - 8. If there are any questions, contact Public Works Department, Engineering Division, at (951) 279-3524 for assistance.**
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BLOCK PARTY PERMIT SITE PLAN

Provide a sketch of the streets involved for the street closure. Include corresponding addresses for all buildings or parcels.

Use the area below to draw your Vicinity Map.



Indicate North

Return this map with your petition and fee to the Public Works Counter for processing.
